



Legacy of Dr. Josie R. Johnson Montessori
Board of Directors Meeting Minutes
Tuesday, November 15, 2022, 6:00 pm

Board Meeting was conducted via Zoom – an in person meeting is not practical due to the pandemic.

Meeting Link: <https://us06web.zoom.us/j/4101375155>

Password: not required

Meeting Date: November 15, 2022

Start Time: 6:09 pm

Adjourned: 7:32 pm

Location: Zoom Conference Call

Submitted by: Jackie Williams

Board Members Present: Jackie Williams, Emily Leutgeb, and Crown Shepard

Board members not present: Dawn Burns, Lindsey Berwald

Staff Members/Guests Present: Tonicia Abdur Salaam, S. Bradley-Rhoden, Shawna Belcher, Danielle Tucker, Jeremiah Ellis, Ashley Estis (Osprey Wilds), Erin Anderson (Osprey Wilds)

Meeting called to order at 6:09 pm

Motion: Motion to start meeting (moved by Crown, seconded by Emily)

Discussion: N/A

Action: Motion passes unanimously

1. Student Performance/HOS Report out

- Ms. Bradley presented “Student Achievement Report” – full report can be found in the November Board Files.
- \$30,000 dollar grant awarded for playground. Parent filled out grant and submitted it. (Philanthropic Collection)
- Ms. T was nominated for 2022 MACS School Leader Award
- Identified Official with Authority (IOwA) for JJLegacy – Board voted to allow Ms. T to continue as the authorized user. This action was followed up with the board chair signing the physical document.

- Passed - \$578,000 SPED Audit
- Fire inspection delayed by Church
- Information given concerning that the board will be in direct contact with Church instead of HOS
- Lease needs to include section describing scheduled list of maintenance/accountability measures/who is responsible for what so that there is no confusion or push back
- Lease not signed due to issues/maintenance in the school – Pictures were shown.
 1. Trash cans filled with water
 2. Panels falling
 3. Restroom Stalls – not useable
 4. Mold/Mildew (school not using these spaces/air quality checked to ensure safe environment for kids)
 5. Elevator not working

6. Finance

a. Finance Report/Summary (August 2022 Financial Statement & Detailed Income Statement)

- Finance Committee discussed August Financials in detail. No further discussion. Motion was put in place.
- ADM going strong at 115 to date.

Motion: Motion to approve the financial statements for August, 2022 (moved by Crown, seconded by Emily)

Discussion: N/A

Action: Motion passes unanimously by roll call

7. Performance Improvement Plan Charter - Draft

Draft approval of the PIP was tabled till December, 2022 board meeting.

8. Fundraising

- Crown is going forth with the fundraising team. The fundraising team at the school is called the “Money Team”. They are moving forward with implementing ideas.

9. Annual Meeting

- Today was the Annual Meeting. We did not have an election but we did have a new board candidate. Ms. Erin Haapala – Montessori Trained.
- Crown Shepard – New Board Treasurer
- Today was Emily Leutgeb end of term as a board member. We thank her for her service as Treasurer and serving on the Ad Hoc Committee that completed its tasks and was closed.
- Today was Lindsey Berwald end of term as board member. We would like to thank her for her service.

- Ms. Dawn Burns will be removed from the board due to non-responsiveness. We thank her for the work that she put in as a board member.

Motion: Motion to add Erin Haapala to the board and officially welcome Crown into her new position as Treasurer. (Moved by Crown, seconded by Emily)

Discussion: N/A

Action: Motion passes unanimously by roll call

10. **Consent Agenda**

- Standard Board Meeting Minutes

Motion: Approve board minutes. (Moved by Crown, seconded by Emily)

Discussion: N/A

Action: Motion passes unanimously by roll call

11. **Board Training/Reflection Documents**

- Discussion around evening or virtual board training was discussed with Erin Anderson, Osprey Wilds.
 - Osprey Wilds hosts two trainings during the year specifically for board members
 - These trainings are great but there are some board members who cannot get off during the day.
 - More information concerning this possible update will be given by Osprey Wilds

12. **Other**

- Discussion around evening or virtual board training was discussed with Erin Anderson, Osprey Wilds.
 - Osprey Wilds hosts two trainings during the year specifically for board members
 - These trainings are great but there are some board members who cannot get off during the day.

13. **Prep**

- Board Member recruitment is very important as we lose 3 members this month.
-

14. **Meeting Adjourned at 7:32 pm (Motioned by Crown, seconded by Emily)**

Submitted by: **Jacqueline Williams**
Jacqueline Williams

Approved: January 17, 2023