



Legacy of Dr. Josie R. Johnson Montessori
Board of Directors Meeting Minutes
Tuesday, January 17, 2023, 6:00 pm

Board Meeting was conducted via Zoom – an in person meeting is not practical due to the pandemic.

Meeting Link: <https://us06web.zoom.us/j/4101375155>

Password: not required

Meeting Date: January 17, 2023

Start Time: 6:08 pm

Adjourned: 6:40 pm

Location: Zoom Conference Call

Submitted by: Jackie Williams

Board Members Present: Jackie Williams and Crown Shepard

Staff Members/Guests Present: Tonicia Abdur Salaam, Laura Magana

Meeting called to order at 6:08 pm

Motion: Motion to start meeting (moved by Crown, seconded by Jackie)

Discussion: N/A

Action: Motion passes unanimously

1. Student Performance/HOS Report out

- \$50,000 dollar grant awarded for general operation and technology – allows for more technology in the classroom.
- \$29,000 dollar grant awarded by Hiawatha
- New SPED director – Ms. Barb – started January 18, 2023. She will be working with Ms. Emily from Osprey Wilds as well as working on Exhibit G from the Osprey Wilds contract.
- ADM is 113. Some of the grades are maxed out.
- Ms. Crown shared that Ms. Armstrong will be coming in February for a Book Reading. She will read and give each student a book. Ms. Armstrong is a children's book author.

2. Finance

a. Finance Report/Summary (Tabled – no financial documentation available for review)

3. Performance Improvement Plan Charter

- Performance Improvement Plan Ad Hoc Committee Charter was presented to the board for approval.
- PIP Charter was placed in the January, 2023 board folder.

Motion: Motion to approve the PIP Charter (moved by Crown, seconded by Jackie)

Discussion: N/A

Action: Motion passes unanimously by roll call

4. Fundraising

- Crown is going forth with the fundraising team.

5. Consent Agenda

- Standard Board Meeting Minutes
- Erin Haapala resignation
- Policies review/update (102, 201, 202, 205, 208, 208a, 208b, 210, 211, 212, and 214)

Motion: Approve consent agenda (Moved by Jackie, seconded by Crown)

Discussion: Next policies to tackle are the 700 Series & 800 Series

Action: Motion passes unanimously by roll call

6. Board Training/Reflection Documents

- Discussions around evening or virtual board training was discussed with Erin Anderson, Osprey Wilds.
- No further information has been given concerning evening or recorded virtual viewing.
- Next free training for new board meeting given by Osprey Wilds is scheduled for Tuesday, February 7, 2023.

7. Lease Agreement

- Discussions are in progress with Jeffery Laux, assigned by the CFO of the Archdiocese to bring closure to the signing of the Lease Agreement.
- Lease needs to include section describing scheduled list of maintenance/accountability measures/who is responsible for what so that there is no confusion or push back
- Lease is being reviewed with Jeff - not signed due to issues/maintenance in the school – Pictures were sent to the negotiator
- One of the major issues – the roof – Jeff has informed the church that this was not the school's responsibility.
- Jeff is also taking the lead on trying to get the elevator fixed by communication with the elevator manufacturer.
- A crew came in to assess the issues. Work should be starting soon. In fact, the crew should be in soon to fix the panels that fell near the front entrance.
- A list has not been created to determine actual responsibility of all things but should be in the works soon, i.e. Restroom Stalls – not useable, Mold/Mildew (school are not using these spaces however air quality has been checked to ensure a safe environment for kids) to name a few.

8. Meeting Adjourned at 6:40 pm (Motioned by Crown, seconded by Jackie)

Submitted by: *Jacqueline Williams*

Jacqueline Williams

Approved: March 21, 2023