



Legacy of Dr. Josie R. Johnson Montessori
Board of Directors Meeting Agenda
Tuesday, July 20, 2021, 6pm

Board meeting will be conducted via Zoom - an in person meeting is not practical due to the pandemic

Meeting Link: <https://zoom.us/j/7678905240>

Password: not required

Meeting Date: 7/20/2021

Start Time: 6:04PM

Adjourned: 8PM

Location: Zoom Conference Call

Submitted by: Emerald Woodberry

Board Members Present: Emerald Woodberry, Edwinna Johnson , Jackie Williams, Julie Flexhaug, Emily Leutgeb,

Board members not present: Lara Begman, Lindsey Berwald, Crown Shepherd

Staff Members Present: Tonicia Abdur Salaam, Fay Hopkins, Ms. Tracy

Guests Present: Bree Johnson, Erin Anderson, Dawn Jenkins, Shawna Mayanovich

**Meeting called to order at 6:04pm with a motion by Edwinna (seconded by Jackie).
Motion passes unanimously by roll call.**

1. Open - Read Mission & Vision

Mission: JJ Legacy School provides an excellent and equitable Montessori education in North Minneapolis to an intentionally diverse community of students

Vision: Our students will develop the character strengths, social and emotional skills, creativity, passion for learning and college-preparatory academic capabilities that will enable them to lead lives of joy and purpose.

2. Calls for conflict of interest

3. Consent Approval

- 7/13 Grievance Management Committee Meeting Minutes
- 7/14 Board Operations Committee Meeting Minutes
- 6/15 Standard Board Meeting Minutes
- 6/28 Special Board Meeting Minutes
- 6/29 Emergency Board Meeting Minutes

Motion: Motion to approve consent approval agenda (moved by Edwinna, seconded by Julie)

Discussion: N/A

Action: Motion passes unanimously

4. Finance

- Committee Update First committee meeting late last week, started to outline scope and expectations of the committee members. Ms. T has started to walk Emily & Ms. Jackie through financial background detail and processes.
- Review & Approve June Financial Statement & Detailed Income Statement
 - i. Note: June financials are never closed out completely because we're still working with MDE to true up final details and expenses.
 - ii. Audit scheduled for Sept 21.

Motion: Move to approve June financial statements and detailed income statement (moved by Emily, seconded by Julie)

Discussion: N/A

Action: Motion passes unanimously

- Review ADM report

5. School Leader Report

- Several highlights and lowlights shared - the board is invited to the Summer School Program finale this Friday from 12pm-2pm and highly encouraged to share!
- Review of PD calendar and 2021-2022 school calendar
- Should receive MCA test data end of August
- Ms. T to share copy of Athena HR contract with grievance committee so that we can understand the scope of their work

6. School Leader Evaluation Update

- Update to come as Ms. T finalizes her self-evaluation and Edwinna & Julie meet with her to discuss

7. Attorney Selection

Edwinna shared a list of potential options for the board to review and discuss at our next meeting. Ms. T to be included as a voice in the interview / vetting process knowing she will need a healthy relationship with the firm (potentially more so than the board). Grievance committee to follow up after Thursday 7/22 meeting on scope of potential legal counsel. Need continued conversation around the scope of the legal counsel that we are seeking.

8. Board Governance

- Review & Approve 2021-2022 School Calendar

Motion: Motion to approve the 2021-2022 school calendar (moved by Julie, seconded by Edwinna)

Discussion: N/A

Action: Motion passes unanimously by roll call

- Review & Approve Head of School Contract postponed for executive committee review

9. Committee Updates

- Executive Committee
- Board Operations Committee
 - i. Review & Approve JJ Legacy 2021 Board Election Timeline
 - Current timeline needs to pivot - proposal of 10/21 lands on a non-school day

- Committee will need additional resources (either board members or community members) to be able to do the heavy lifting and complete tasks on time. Julie and Jackie willing to help get the work off the ground
- Example motion language: *I move that we approve the J Legacy 2021 Board Election Timeline as presented by the Board Operations Committee*

Motion: Motion to approve JJ legacy set November 16, 2021 from 6pm-8pm as date for our annual meeting (moved by Jackie, seconded by Emily)

Discussion: N/A

Action: Motion passes unanimously

- Grievance Manamangent Committee

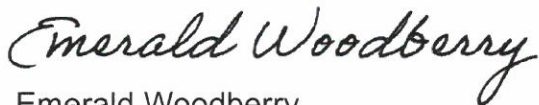
10. Adjourn

Motion: motion to adjourn (moved by Jackie, seconded by Emily)

Discussion: N/A

Action: Motion passes.

Submitted by:


Emerald Woodberry

Date Approved: Aug 17, 2021: